

NAMUYANJA ELIZABETH DOREEN - CV

PERSONAL DATA

Name: **Namuyanja Elizabeth Doreen**
Telephone: + 256 777074359/ +256 702465
Email: elizabeth.namuyanja@gmail.com

PERSONAL PROFILE

I am a dedicated and committed monitoring and evaluation practitioner with four years working experience in development work. Much of this work has been in International and national NGOs like the LWF, Oxfam and Agency for Transformation, addressing programmes in sectors of Health, Governance, Behavioral change, Education, Gender and Livelihoods. I am an experienced development worker who has organised teams to deliver on a series of complex tasks like baselines, research studies and evaluations both at community, at regional and at national levels. I have proven track record of improving output rates while developing the analytical and critical thinking skills necessary to thrive. I also possess excellent communication skills for relaying information for improvement and process changes and familiar in leadership and management positions delegating tasks to a team of employees. I am a professional who combines strong interpersonal skills with extensive production technical knowledge.

Skills and strengths

I possess skills in designing and implementing M&E systems including designing M&E plans, Results frameworks, logframes, data collection tools, performance indicators and data management systems for data entry, analysis and reporting using Ms ACCESS, EXCEL and SPSS; I am also skilled in qualitative and quantitative research techniques with excellent documentation, and presentation skills which allow proper interaction both at work and outside work; I possess strong analytical and evaluation skills developed over my years of experience. I am an excellent communicator, with both written and oral skills, as well as a professional with great interpersonal skills. I have extensive experience with leadership and administrative tasks and standard corporate operations; I am highly organized with the ability to multitask and engage in critical thinking, decision making and management of high-performance teams.

Professional Work Experience

Program Assistant (MEAL), The Lutheran World Federation
to December 2018

January 2017

- Supported in designing and implementing Monitoring, Evaluation and Learning systems for US Mission projects
- Supported in capacity building of partners and staff in monitoring and evaluation and data management
- Ensured all databases are update by entering, reviewing and sending reminders to partners to enter all the required data into the online database.
- Supported in drafting of M&E reports and other programme quarterly, biannual and annual progress reports
- Shared M&E guidelines during daily production operations and to new recruits during regular training programs.
- Participated in conducting evaluations for organizational processes, identifying areas that need improvement or alterations and making recommendations for changes.
- Participated in periodic programme review and reflection meeting for information sharing and learning

NAMUYANJA ELIZABETH DOREEN - CV

Monitoring and Evaluation Assistant (Oxfam Uganda) January 2015 to December 2016

- Supported in the design and implementation of M&E systems to ensure there is consistent and regular collection, storage, analysis, reporting and sharing of all M&E data and information.
- Supported in capacity building of staff and partner staff in M&E, Research and data management
- Supported in information sharing and dissemination to facilitate Learning, accountability and decision making
- Ensured all M&E databases are update through entering and reviewing of all submitted data
- Provided guidelines to operational team and answered inquiries to enable them to succeed.
- Monitored and evaluated all aspects of operations and interventions on a regular basis.

Program Officer (Trainee) Agency for Transformation June 2014 to December 2015

- Assisted monitoring and evaluation specialist in all monitoring and evaluation of project activities and outputs and outcomes
- Performed data entry of all project and M&E data in the M&E database.
- Relayed information from M&E specialist to other specialists, employees, or technicians.

EDUCATION

Institution	Degree (s) or Certificate(s) obtained:
Uganda Management Institute	Post Graduate Diploma in Monitoring and Evaluation. (2017)
Makerere University, Kampala Uganda	Bachelors of Arts in Development Economics (2014)

Other short and professional qualifications

- Certificate: Training in Ethics and Work Professionalism; Oakwood Interns Programme
- Certificate: Oracle Computer programming; Makerere University, Kampala Uganda
- Certificate: Arc GIS, Data Analysis and Mapping; Aid Data

LANGUAGE	Speaking	Writing	Reading
ENGLISH	EXCELLENT	EXCELLENT	EXCELLENT
LUGANDA [native]	EXCELLENT	EXCELLENT	EXCELLENT

Professional Bodies

- ✓ Member of Uganda Evaluators Association (UEA)

REFEREES

MR JOSEPH SSEKYEWA
PC/M&E SPECIALIST
SUPPORTING INCLUSIVE RESOURCE DEVELOPMENT IN EAST AFRICA
+256 (0) 773203162/ +256 (0) 753328491
josekyewa@gmail.com

MS JANE FRANCES NAKANWAGI
SENIOR M&E OFFICER
DEPARTMENT FOR WORLD SERVICES
+256 (0) 773 365904
Jane.nakanwagi@lwf.or.ug
Former immediate supervisor

MR RICHARD OLUKA
M&E ADVISOR
TROCAIRE UGANDA
+256 (0) 772450155/ +256 (0) 752450155
richardoluka@gmail.com